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**Welcome to second grade at McBean Elementary! My name is Mrs. Biggs.**

This year, your child is going to learn, grow, and explore so many new things. You will be amazed at how much growth your child will show and I am so excited that I will be there for the journey!

**About Me**: This will be my ninth year teaching, and my eighth year teaching at McBean. In May of 2014, I graduated from Kennesaw State University with a Bachelor’s Degree in Early Childhood Education with a reading endorsement. In November of 2017, I graduated with my Masters degree in Elementary Education from the American College of Education and completed my gifted endorsement. In July of 2019, I graduated with my Specialist degree in Early Childhood Education from the University of West Georgia. I am originally from Douglasville, Georgia but I moved to Augusta after getting married. I have been married to my wonderful husband, John, for eight years. We have a soon to be four year old son named Foster and a baby girl, Hartley, born in June of 2022.

**Communication:** I believe that communication is essential to your child’s success in second grade. I communicate with parents in many ways, such as using the Class Dojo app, personal notes, phone calls, emails, behavior charts, and graded work logs. Please be sure to check your child’s binder **daily** for any communication being sent home. If you have any questions or concerns along the way, please feel free to reach out to me using Class Dojo, an email to BiggsBr@richmond.k12.ga.us, a note sent with your child, or by calling the school at 706-592-3723.

**Homework:** Your child will have homework MONDAY – THURSDAY. Homework assignments are due the following day. Each week, your child will have a homework calendar in the front of their folder. Please refer to that each night for homework assignments. Please remember to read our weekly story and student’s library books every night.

**Folders:** Folders will be sent home daily with homework assignments, monthly behavior sheets and important forms that may need to be signed. Conduct marks come home daily on the back of the folders. Please check your child’s folder daily. Please sign any forms in the folder and return the following day. Graded papers will be sent home bi-weekly. Graded paper days are indicated on the back of your child’s folder.

**Transportation:** Please send a note if your child will go home a different way. If your child needs to leave school with someone other than a person listed on the release card, send a note to school with your child (a note will not be accepted from the person requesting to pick up the child). Also, we will not be able to take a verbal message from a child. Written notes are required to make any changes to transportation.

**Attendance:** We need all children in school daily unless they are sick. Students who are absent from school are required to bring a written excuse for their absence the first day back at school (parent or doctor). The school will accept and count 5 days of absent notes from a parent but the others should come from your child’s doctor. Remember: miss school, miss out! ☺

I am looking forward to working with you and your student to make this a great year!

**Bus arrival – 7:50**

**Breakfast – 7:50-8:20**

**Tardy bell – 8:30**

**Student Day- 8:20-3:05**

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| **Mrs. Biggs 2nd Grade School Supply List*** 1 pair of over the ear headphones
* 2 plain colored, spiral notebooks (no names written on them please)
* 2 plastic pronged folders
* 1 package of plain, yellow pencils (24+ count per package)
* 5 boxes of crayons (Crayola lasts the longest)
* 1 crayon box
* 16-20 glue sticks (Elmer’s lasts the longest)
* 1 roll of paper towels
* 3 packs of white copy paper
* 1 box of Clorox wipes

The following items can be donated and would be greatly appreciated:hand sanitizer, additional glue sticks, crayons, and white copy paper. |